

Renewing Your Membership – a quick reference guide to your MemberMojo account

1. Log into <https://membermojo.co.uk/weirquaysailingclub> either using the MemberMojo password that you selected or by using the “Sign In Without Password” option. Pressing the orange “Sign In With Email” button will send a link to your email address which will then allow you to access your membership account. You can reset a forgotten password once you have successfully signed in.
2. Select “Your Membership” from the menu on the top line.
3. Clicking the orange “Renew” button will take you to your Membership Renewal form.
4. Check that all of the details we hold for you and any other members in your family are correct.
5. There are 8 key sections of the Membership Form and detailed information about how to complete the form is available in each section
 - i. Lead Member Details – please upload a passport sized photo of yourself if you have one
 - ii. Details Of Your Boat and Tender and your Mooring Requirements – if you do not own a cruising boat please leave these boxes blank
 - iii. Details of Your Dinghy
 - iv. Details of Your Boat Park Storage Requirements – checking the appropriate box will allow you to add any dinghy storage fees to your account
 - v. Friday Evening Training Requirements – checking the appropriate box will allow you to add any fees for Friday evening training to your account
 - vi. Your Interests –please indicate those activities where you believe you can support the operation of the club
 - vii. Confirmation of your acceptance of the club’s terms and conditions
 - viii. Click “Next” to add (or remove) additional family members to a Family Membership
6. Once you have added any family members click next to review the details you are submitting and to view the total fees due at this renewal.
7. Click Checkout to select your payment method.
8. **Please remember if paying by BACS to quote your name or MemberMojo Payment Reference when sending your payment. This allows our Treasurer to quickly reconcile your payment on our system.**
9. Once your application has been processed you will be sent dinghy park stickers for each boat that you have requested storage for. Dinghy stickers will be sent to all eligible members at the end of March 2020 in time for the new season. Please remember to display these on a prominent and secure location on your boat.

You can return to your membership account at any time to pay for mooring deposits, mooring and storage fees, training or even club regalia at any time by selecting the “Visit Store” button under your membership details.

You can also;

- review and edit your membership and contact details,
- view your payment history,
- set or change your password
- view or upload files (particularly details of recent mooring inspections)
- view the online Member Directory